



## 6. Exclusion of the Press and Public

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1 and 4 of Schedule 12A of that Act.”

## 7. Chief Executive - Mid Year Review of Performance and Performance Targets for 2010/11

To carry out a mid year review of the Chief Executive's performance against the performance targets for 2010/11.

The Leader of the Council has been invited to attend.

(Please note information relating to this agenda item will be circulated to Members in due course under separate cover).

## Information about this Agenda

### Apologies for Absence

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221587 prior to the start of the meeting.

### Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in Part 5 Section A of the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

**Personal Interest:** Members must declare the interest but may stay in the room, debate and vote on the issue.

**Prejudicial Interest:** Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Queries Regarding this Agenda**

Please contact James Doble, Legal and Democratic Services james.doble@cherwell-dc.gov.uk (01295 221587)

**Mary Harpley**  
**Chief Executive**

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# Agenda Item 4

## Cherwell District Council

### Personnel Sub Committee

Minutes of a meeting of the Personnel Sub Committee held at Bodicote House, Bodicote, Banbury, Oxon, OX15 4AA, on 29 March 2010 at 6.30 pm

Present: Councillor Victoria Irvine (Chairman)  
Councillor Ken Atack  
Councillor Lawrie Stratford  
Councillor Douglas Williamson

Also Present: Councillor Barry Wood  
Mary Harpley

Officers: James Doble Democratic, Scrutiny and Elections Manager

#### 6 **Appointment of Chairman**

It was agreed that Councillor Victoria Irvine should be Chairman of the Personnel Sub Committee for the remainder of the municipal year 2009/10.

#### 7 **Declarations of Interest**

There were no declarations of interest.

#### 8 **Urgent Business**

There was no urgent business.

#### 9 **Minutes**

The minutes of the meeting held on 8 October 2009 were agreed as a correct record and signed by the Chairman.

#### 10 **Meeting Dates 2010/11**

It was agreed that the meetings of the Sub Committee scheduled for 5 October 2010 and 15 March 2011 be confirmed.

#### 11 **Exclusion of the Public and Press**

##### **Resolved**

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of

exempt information as defined in paragraphs 1 and 4 of Schedule 12A of that Act.

12 **Chief Executive's Annual Appraisal 2009/10 and Objective Setting 2010/11**

The Panel considered a report submitted by the Chief Executive setting out her achievements against her performance targets for the year 2009/10 and proposed objectives for 2010/11.

The Sub-Committee noted that almost all objectives had been fully met in what had been another successful year for the council, whilst managing some complex issues such as the Eco Town development and Job Evaluation.

The Sub-committee noted each target contained significant work and challenges.

The Panel noted the tremendous commitment demonstrated by the Chief Executive and were unanimous in congratulating the Chief Executive for her achievements in the year and in accepting the objectives for the coming year.

The Chief Executive thanked the Sub-committee for their continued support.

**Resolved**

- 1) That the achievements reported by the Chief Executive against her performance targets for 2009/10 be welcomed and endorsed,
- 2) That the proposed objectives for 2010/11 (as set out in the minute book) be agreed.

The meeting ended at 7.22 pm

Chairman:

Date: